

# Royal Mail UK Addresses

A quick and easy way to access accurate  
postal address information



POWEREDBYPAF.COM

# An introduction to UK Addresses

UK Addresses is a **simple but powerful address look-up** tool. Drawing information from Royal Mail's address databases, including the Postcode Address File (PAF), UK Addresses makes it easy to find accurate and detailed address information.

By including PAF you get access to:

- Over 29 million delivery points
- All 1.8 million UK Postcodes
- 1.4 million business names



# An introduction to UK Addresses

By accessing accurate address and Postcode information, UK Addresses gives users the ability to:

- Deliver mail efficiently
- Manage databases effectively
- Identify addresses in a specific geographic area
- Find associated geographic information
- Count the number of addresses
- Print address labels
- Export address data to a .csv file



# UK Addresses combines PAF with other valuable datasets

## UK Addresses users can access over 700,000 Multiple Residence records:

- PAF contains records of delivery points, a delivery point is a letterbox where mail can be posted
- Some properties contain multiple individual dwellings that share a single delivery point
- Our Multiple Residence file holds details of these properties and helps the likelihood of mail getting to the intended recipient



# UK Addresses combines PAF with other valuable datasets

## UK Addresses users can also access details of properties in the planning and construction phase

- Each year, over 100,000 new properties are completed
- By identifying properties under construction, businesses can accept orders and arrange deliveries from potential customers before the new owners officially move in
- This is extremely useful for utility companies, broadband suppliers, suppliers of white goods and furniture retailers
- Once we receive notification that a property is capable of receiving mail, we transfer the record to PAF



# An example of how an organisation may benefit from using UK Addresses

**Imagine you run a local business and you're looking for new customers.** You decide to run a door drop campaign in a number of surrounding areas. Your plan is to post a professional printed letter in an envelope displaying the address and Postcode and mark it for the attention of the 'Owner / Occupier'.

## UK Addresses will help you:

- ✓ Ensure the correct PAF address is printed on the envelope
- ✓ Look professional and give a good first impression of your business
- ✓ Calculate the right quantity of letters. You neither want to waste money by producing too many or fall short and not have enough letters to deliver to all of your prospective clients



# UK Addresses makes it easy to find an address

It's simple to enter postal addresses in a certain area

**Input your search**

**Results from PAF**

Address Line 1	Address Line 2	Address Line 3	Address Line 4	Address Line 5	Address Line 6	Town	Postcode
2 Tillstone Street						BRIGHTON	BN2 0BD
4 Tillstone Street						BRIGHTON	BN2 0BD
6 Tillstone Street						BRIGHTON	BN2 0BD
7 Tillstone Street						BRIGHTON	BN2 0BD
8 Tillstone Street						BRIGHTON	BN2 0BD
9 Tillstone Street						BRIGHTON	BN2 0BD
10 Tillstone Street						BRIGHTON	BN2 0BD
11 Tillstone Street						BRIGHTON	BN2 0BD
12 Tillstone Street						BRIGHTON	BN2 0BD
13 Tillstone Street						BRIGHTON	BN2 0BD
14 Tillstone Street						BRIGHTON	BN2 0BD
15 Tillstone Street						BRIGHTON	BN2 0BD
16 Tillstone Street						BRIGHTON	BN2 0BD
17 Tillstone Street						BRIGHTON	BN2 0BD
18 Tillstone Street						BRIGHTON	BN2 0BD
19 Tillstone Street						BRIGHTON	BN2 0BD

Print the search results to address labels\*

\* Denotes Address Manager functionality





# UK Addresses makes it easy to look up an address

The customer has only filled in a partial address

Yes please send me a free sample of your product.  
My address is:

**Acme Plc**

**100 Sample Road**

**ANYTOWN**

**AN1 1AA**

*7 Tudor Close  
Dean Court Road  
Rottingdean  
Sussex*

Get the correct address every time!

PO Box (Keyword)  
Premise (Keyword)  
Street (Keyword)  
Post Town Locality (Keyword) rottingdean  
Postcode BN2  
Global Keyword  
User Category Any

Results List Details

86 of 1726

Field Groups

- All Fields
- 1 All (Alphabetical)
- Categorised
- 2 Address
- 3 Alias
- 4 Country
- 5 County
- 6 Geo
- 7 Other

Currently Selected Fields

Address Line 1	7 Tudor Close
Address Line 2	Dean Court Road
Address Line 3	Rottingdean
Address Line 4	
Address Line 5	
Address Line 6	
Town	BRIGHTON
Postcode	BN2 7DF
UDPRN	2247083

▲ All (Alphabetical)

From the  
customer  
entry

To this....

Includes the correct Town and Postcode



# UK Addresses makes it easy to calculate the number of delivery points in an area

If you are doing a leaflet drop, how many do you need print, UK Addresses can tell you...

The screenshot shows the 'UK Royal Mail UK Addresses - Address Manager' application. The 'Search 1' criteria are set to 'Postcode' with the value 'BN2 1'. The 'Results' section shows a list of 7326 records. A callout box asks 'Q. How many premises in BN2 sector 1?' and points to the search criteria. Another callout box answers 'A. This many!' and points to the 'Premise Search: 7326 Records' result. A third callout box points to the 'Results' section, which displays a table of addresses.

**Q. How many premises in BN2 sector 1?**

**A. This many!**

Premise Search: 7326 Records

Address Line 1	Address Line 2	Address Line 3	Address Line 4	Address Line 5	Address Line 6	Town	Postcode
Flat 1	St. Annes Court	Burlington Street				BRIGHTON	BN2 1AA
Flat 2	St. Annes Court	Burlington Street				BRIGHTON	BN2 1AA
Flat 3	St. Annes Court	Burlington Street				BRIGHTON	BN2 1AA
Flat 4	St. Annes Court	Burlington Street				BRIGHTON	BN2 1AA
Flat 5	St. Annes Court	Burlington Street				BRIGHTON	BN2 1AA
Flat 6	St. Annes Court	Burlington Street				BRIGHTON	BN2 1AA
Flat 7	St. Annes Court	Burlington Street				BRIGHTON	BN2 1AA
Flat 8	St. Annes Court	Burlington Street				BRIGHTON	BN2 1AA
Flat 9	St. Annes Court	Burlington Street				BRIGHTON	BN2 1AA
Flat 10	St. Annes Court	Burlington Street				BRIGHTON	BN2 1AA
Flat 11	St. Annes Court	Burlington Street				BRIGHTON	BN2 1AA
Flat 12	St. Annes Court	Burlington Street				BRIGHTON	BN2 1AA
Flat 13	St. Annes Court	Burlington Street				BRIGHTON	BN2 1AA
Flat 14	St. Annes Court	Burlington Street				BRIGHTON	BN2 1AA
Flat 15	St. Annes Court	Burlington Street				BRIGHTON	BN2 1AA
Flat 16	St. Annes Court	Burlington Street				BRIGHTON	BN2 1AA

Application Working Release 2015.4; Data 2015.09

# Another example of how an organisation may benefit from using UK Addresses

**You've recently completed some work in a number of addresses in various streets.** You decide to write to other addresses in the area offering your services. Your plan is to post a professional printed letter in an envelope displaying the address and Postcode and mark it for the attention of the 'Owner / Occupier'. You use UK Addresses to Export all the relevant addresses to a .csv file and use it for a 'mail-merge'.

## UK Addresses will help you:

- ✓ Ensure the correct PAF address is printed on the envelope
- ✓ Look professional and give a good first impression of your business
- ✓ Write to exactly the addresses you want to by exporting only the data you need



# UK Addresses makes it easy to export addresses

Export\* your search results to a .csv file, or print out address labels\*\*

Now, click the 'Export' button to create your .csv file for a mail merge

I want to export these addresses

...and here they are

Flat	Street	Postcode
Flat 1	St. Annes Court, Burlington Street	BRIGHTON BN2 1AA
Flat 2	St. Annes Court, Burlington Street	BRIGHTON BN2 1AA
Flat 3	St. Annes Court, Burlington Street	BRIGHTON BN2 1AA
Flat 4	St. Annes Court, Burlington Street	BRIGHTON BN2 1AA
Flat 5	St. Annes Court, Burlington Street	BRIGHTON BN2 1AA
Flat 6	St. Annes Court, Burlington Street	BRIGHTON BN2 1AA
Flat 7	St. Annes Court, Burlington Street	BRIGHTON BN2 1AA
Flat 8	St. Annes Court, Burlington Street	BRIGHTON BN2 1AA
Flat 9	St. Annes Court, Burlington Street	BRIGHTON BN2 1AA
Flat 10	St. Annes Court, Burlington Street	BRIGHTON BN2 1AA
Flat 11	St. Annes Court, Burlington Street	BRIGHTON BN2 1AA
Flat 12	St. Annes Court, Burlington Street	BRIGHTON BN2 1AA
Flat 13	St. Annes Court, Burlington Street	BRIGHTON BN2 1AA
Flat 14	St. Annes Court, Burlington Street	BRIGHTON BN2 1AA
Flat 15	St. Annes Court, Burlington Street	BRIGHTON BN2 1AA

\* Export fees apply  
\*\* Address Manager only

Application Working Release 2015.4; Data 2015.09

# A further example of how an organisation may benefit from using UK Addresses

**You run a pizza delivery company in a Town Centre, you want to advertise your products but you know there are a lot of multi-occupied student premises in the area.** You plan to do a takeaway menu drop to your local area so you input the Postcodes you'd be happy to deliver to. By including the Multiple Residence data, you know the total number of leaflets to produce and how much menus to deliver at each individual address.

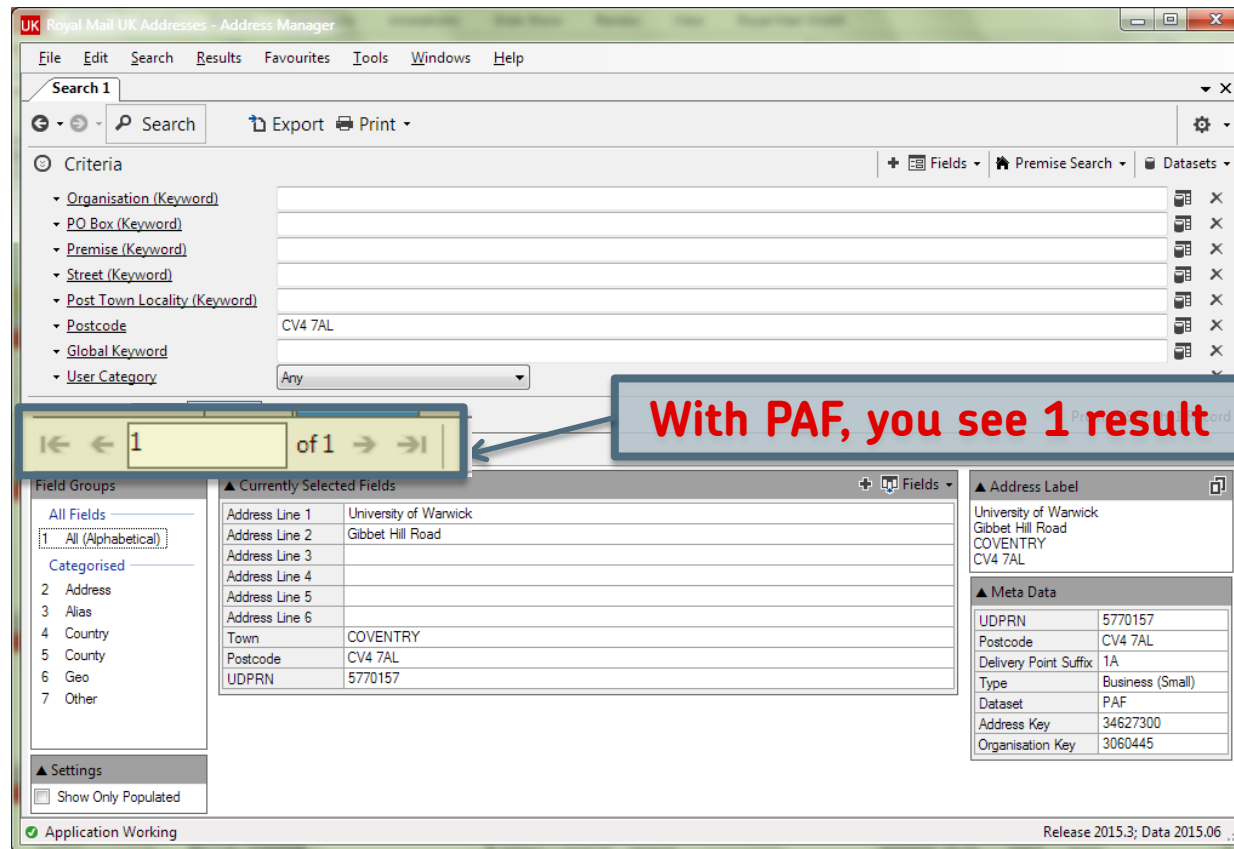
## UK Addresses will help you:

- ✓ Ensure you print enough leaflets
- ✓ Look professional and give a good first impression of your business
- ✓ Using Multiple Residence you print enough leaflets to ensure all the students get a copy



# This is what you will see with Multiple Residence

Add Multiple Residence\* (MR) data to broaden your search



\* Extra licence fees apply

# This is what you will see with Multiple Residence

Add Multiple Residence\* (MR) data to broaden your search

**Search 1**

File Edit Search Results Favourites Tools Windows Help

Search Export Print

Criteria

- Organisation (Keyword)
- PO Box (Keyword)
- Premise (Keyword)
- Street (Keyword)
- Post Town Locality (Keyword)
- Postcode CV4 7AL
- Global Keyword
- User Category Any

Results List Details

1 of 5818

**Add MR, you see much more**

**Address Label**

98 Heronbank  
Gibbet Hill Road  
COVENTRY  
CV4 7AL

**Meta Data**

UDPRN	53643303
Postcode	CV4 7AL
Delivery Point Suffix	1A
Type	Residential (Small)
Dataset	Multiple Residence
Address Key	
Organisation Key	

Settings

Show Only Populated

Application Working Release 2015.3; Data 2015.06



\* Extra licence fees apply

# Another example of how an organisation may benefit from using UK Addresses

**You run furniture showroom and want to find a way of knowing what properties are planned to be built in your area.** Using Not Yet Built data you can see how many properties are due to be built in your area and also take those orders from customers as soon as they visit your showroom even before these properties are added to PAF.

## UK Addresses will help you:

- ✓ Target just the customers you are looking for
- ✓ Look professional and give a good first impression of your business
- ✓ Using Not Yet Built helps you understand what properties are due to be built and process orders quickly





# This is what you will see with Not Yet Built

Add Not Yet Built\* (NYB) data to show properties due to be constructed

**Search for your NYB's**

**Now you see the NYB's**

Address Line 1	Address Line 2	Address Line 3	Address Line 4	Address Line 5	Address Line 6	Town	Postcode	Dataset Type
11 Eastern Street						BRIGHTON	BN2 1ER	Not Yet Built
12 Eastern Street						BRIGHTON	BN2 1ER	Not Yet Built
39a Arundel Place						BRIGHTON	BN2 1GD	Not Yet Built
39b Arundel Place						BRIGHTON	BN2 1GD	Not Yet Built
39c Arundel Place						BRIGHTON	BN2 1GD	Not Yet Built
Flat 1	40 Arundel Place					BRIGHTON	BN2 1GD	Not Yet Built
Flat 2	40 Arundel Place					BRIGHTON	BN2 1GD	Not Yet Built
Flat 3	40 Arundel Place					BRIGHTON	BN2 1GD	Not Yet Built
Flat 1	25 Dorset Gardens					BRIGHTON	BN2 1GS	Not Yet Built
Flat 2	25 Dorset Gardens					BRIGHTON	BN2 1GS	Not Yet Built
Flat 3	25 Dorset Gardens					BRIGHTON	BN2 1GS	Not Yet Built
Flat 4	25 Dorset Gardens					BRIGHTON	BN2 1GS	Not Yet Built
Flat 5	25 Dorset Gardens					BRIGHTON	BN2 1GS	Not Yet Built
Flat 6	25 Dorset Gardens					BRIGHTON	BN2 1GS	Not Yet Built
Flat 7	25 Dorset Gardens					BRIGHTON	BN2 1GS	Not Yet Built
Flat 8	25 Dorset Gardens					BRIGHTON	BN2 1GS	Not Yet Built

Application Working

Release 2015.4; Data 2015.09

\* Extra licence fees apply



# A final example of how an organisation may benefit from using UK Addresses

**You run a company with around 100 shops across the country. You want to plot these onto a map to build a “where’s my nearest” page onto your website.** By using the geographic information built into UK Addresses, you can use the latitude and longitude data to plot your shops into a map. UK Addresses also helps your colleagues quickly look-up a partial address.

## UK Addresses will help you:

- ✓ Use the latitude and longitude to pinpoint your shop locations
- ✓ Look professional and give a good first impression of your business
- ✓ Quickly look up and validate your customers addresses



# Incorporating geo-locational information

Want to know the location\* of your addresses, or know which Local Authority\* area they are in?

**Enter data to be searched**

**Latitude & Longitude information**

Field Groups	Results
Area Code	E99999999E06000043
County (OS) Code	E99999999
County (OS) Name	Not Applicable
Electoral Ward Code	E06002422
Electoral Ward Name	Brighton and Hove
Grid East	552888
Grid North	103660
Grid Status	1
Latitude	50.8172889453
Local Authority Code	E06000043
Local Authority Name	Brighton and Hove
Longitude	-0.1177818283

\* Address Manager only

**There are two different versions  
of UK Addresses you can choose  
between; Address Finder and  
Address Manager**



# The product differences

Data

Options	Address Finder	Address Manager
PAF (& BFPO)	✓	✓
Postcode Information File	✗	✓
Alias data	✗	✓
Geographic & Administrative data	✗	✓
Multiple Residence data	Option	Option
Not Yet Built data	Option	Option



# The product differences

Data  
Functionality

Options	Address Finder	Address Manager
PAF (& BFPO)	✓	✓
Postcode Information File	✗	✓
Alias data	✗	✓
Geographic & Administrative data	✗	✓
Multiple Residence data	Option	Option
Not Yet Built data	Option	Option
Delivery Point Count	✓	✓
Global Keyword	✓	✓
Show/hide search input fields	✓	✓
Show/hide search results fields	✓	✓
Multiple Search Tabs	✓	✓
Save and re-open search criteria	✓	✓
Comes on DVD or download (new)	✓	✓



# The product differences

Data

Functionality

Extra

Options	Address Finder	Address Manager
PAF (& BFPO)	✓	✓
Postcode Information File	✗	✓
Alias data	✗	✓
Geographic & Administrative data	✗	✓
Multiple Residence data	Option	Option
Not Yet Built data	Option	Option
Delivery Point Count	✓	✓
Global Keyword	✓	✓
Show/hide search input fields	✓	✓
Show/hide search results fields	✓	✓
Multiple Search Tabs	✓	✓
Save and re-open search criteria	✓	✓
Comes on DVD or download (new)	✓	✓
Print addresses and labels	✗	✓
Export data	✗	✓
Works with Utilities	✗	✓





# Customise the user interface

**UK Royal Mail UK Addresses - Address Manager**

File Edit Search Results Favourites Tools Windows Help

Search 1

Search Export Print

Criteria

- Organisation (Keyword)
- PO Box (Keyword)
- Premise (Keyword)
- Street (Keyword)
- Post Town Locality (Keyword)
- Postcode
- Global Keyword
- User Category

**You can amend which search fields you show here**

Fields Premise Search Datasets

Results List Details

Premise Search: 3 Records

1 of 3

Field Groups

- All Fields
- 1 All (Alphabetical)
- Categorised
- 2 Address
- 3 Alias
- 4 Country
- 5 County
- 6 Geo
- 7 Other

Settings

Show Only Populated

Application Working

Release 2015.4; Data 2015.09

**Currently Selected Fields**

Address Line 1	10 Eastern Street
Address Line 2	
Address Line 3	
Address Line 4	
Address Line 5	
Address Line 6	
Town	BRIGHTON
Postcode	BN2 1ER
UDPRN	2221407

**Address**

Address	10 Eastern Street BRIGHTON BN2 1ER
Address Key	25270207
Address Line 1	10 Eastern Street

**Address Label**

10 Eastern Street  
BRIGHTON  
BN2 1ER

**Meta Data**

UDPRN	2221407
Postcode	BN2 1ER
Delivery Point Suffix	1A
Type	Residential (Small)
Dataset	PAF
Address Key	25270207
Organisation Key	

# Customise the user interface

**Criteria**

- Organisation (Keyword)
- PO Box (Keyword)
- Premise (Keyword)
- Street (Keyword)
- Post Town Locality (Keyword)
- Postcode
- Global Keyword
- User Category

**The default fields are all 'keywords', but you can change them**

**Results** | List | Details | Premise Search: 3 Records

1 of 3

**Field Groups**

- All Fields
- 1 All (Alphabetical)
- Categorised
- 2 Address
- 3 Alias
- 4 Country
- 5 County
- 6 Geo
- 7 Other

**▲ Currently Selected Fields**

Address Line 1	10 Eastern Street
Address Line 2	
Address Line 3	
Address Line 4	
Address Line 5	
Address Line 6	
Town	BRIGHTON
Postcode	BN2 1ER
UDPRN	2221407

**▲ Address**

Address	10 Eastern Street BRIGHTON BN2 1ER
Address Key	25270207
Address Line 1	10 Eastern Street

**▲ Address Label**

10 Eastern Street  
BRIGHTON  
BN2 1ER

**▲ Meta Data**

UDPRN	2221407
Postcode	BN2 1ER
Delivery Point Suffix	1A
Type	Residential (Small)
Dataset	PAF
Address Key	25270207
Organisation Key	

Application Working

Release 2015.4; Data 2015.09

# Customise the user interface

**UK Royal Mail UK Addresses - Address Manager**

File Edit Search Results Favourites Tools Windows Help

**Search 1**

Search Export Print

**Criteria**

- Organisation (Keyword)
- PO Box (Keyword)
- Premise (Keyword)
- Street (Keyword)
- Post Town Locality (Keyword) BRIGHTON
- Postcode BN2 1ER
- Global Keyword
- User Category Any

**Results** List Details

Premise Search: 3 Records

1 of 3

**Field Groups**

- All Fields
- 1 All (Alphabetical)
- Categorised
- 2 Address
- 3 Alias
- 4 Country
- 5 County
- 6 Geo
- 7 Other

**Settings**

- Show Only Populated

**Currently Selected Fields**

Address Line 1	10 Eastern Street
Address Line 2	
Address Line 3	
Address Line 4	
Address Line 5	
Address Line 6	
Town	BRIGHTON
Postcode	BN2 1ER
UDPRN	2221407

**Address**

Address	10 Eastern Street BRIGHTON BN2 1ER
Address Key	25270207
Address Line 1	10 Eastern Street

**Address Label**

10 Eastern Street  
BRIGHTON  
BN2 1ER

**Meta Data**

UDPRN	2221407
Postcode	BN2 1ER
Delivery Point Suffix	1A
Type	Residential (Small)
Dataset	PAF
Address Key	25270207
Organisation Key	

Application Working

Release 2015.4; Data 2015.09

# Input your query

UK Royal Mail UK Addresses - Address Manager

File Edit Search Results Favourites Tools Windows Help

Search 1

Search Export Print

Criteria

- Organisation (Keyword)
- PO Box (Keyword)
- Premise (Keyword)
- Street (Keyword)
- Post Town Locality (Keyword)
- Postcode
- Global Keyword
- User Category

BRIGHTON  
BN2 1ER

Any

Results List Details

Premise Search: 3 Records

1 of 3

Field Groups

- All Fields
- 1 All (Alphabetical)
- Categorised
- 2 Address
- 3 Alias
- 4 Country
- 5 County
- 6 Geo
- 7 Other

Settings

Show Only Populated

Application Working

Release 2015.4; Data 2015.09

Input your search criteria here

Currently Selected Fields	
Address Line 1	10 Eastern Street
Address Line 2	
Address Line 3	
Address Line 4	
Address Line 5	
Address Line 6	
Town	BRIGHTON
Postcode	BN2 1ER
UDPRN	2221407

Address	
Address	10 Eastern Street BRIGHTON BN2 1ER
Address Key	25270207
Address Line 1	10 Eastern Street

Address Label	
10 Eastern Street BRIGHTON BN2 1ER	

Meta Data	
UDPRN	2221407
Postcode	BN2 1ER
Delivery Point Suffix	1A
Type	Residential (Small)
Dataset	PAF
Address Key	25270207
Organisation Key	

# View your results

UK Royal Mail UK Addresses - Address Manager

File Edit Search Results Favourites Tools Windows Help

Search 1

Search Export Print

Criteria

- Organisation (Keyword)
- PO Box (Keyword)
- Premise (Keyword)
- Street (Keyword)
- Post Town Locality (Keyword) BRIGHTON
- Postcode BN2 1ER
- Global Keyword
- User Category Any

Results List Details

Premise Search: 3 Records

1 of 3

Field Groups

- All Fields
- 1 All (Alphabetical)
- Categorised
- 2 Address
- 3 Alias
- 4 Country
- 5 County
- 6 Geo
- 7 Other

Settings

Show Only Populated

Application Working

Release 2015.4; Data 2015.09

...and the results appear down here

Currently Selected Fields

Address Line 1	10 Eastern Street
Address Line 2	
Address Line 3	
Address Line 4	
Address Line 5	
Address Line 6	
Town	BRIGHTON
Postcode	BN2 1ER
UDPRN	2221407

Address

Address	10 Eastern Street BRIGHTON BN2 1ER
Address Key	25270207
Address Line 1	10 Eastern Street

Address Label

10 Eastern Street  
BRIGHTON  
BN2 1ER

Meta Data

UDPRN	2221407
Postcode	BN2 1ER
Delivery Point Suffix	1A
Type	Residential (Small)
Dataset	PAF
Address Key	25270207
Organisation Key	

# Copy the address information

UK Royal Mail UK Addresses - Address Manager

File Edit Search Results Favourites Tools Windows Help

Search 1

Search Export Print

Criteria

- Organisation (Keyword)
- PO Box (Keyword)
- Premise (Keyword)
- Street (Keyword)
- Post Town Locality (Keyword) BRIGHTON
- Postcode BN2 1ER
- Global Keyword
- User Category Any

Results List Details

1 of 3

Premise Search: 3 Records

Field Groups

- All Fields
- 1 All (Alphabetical)
- Categorised
- 2 Address
- 3 Alias
- 4 Country
- 5 County
- 6 Geo
- 7 Other

Settings

Show Only Populated

Application Working

Release 2015.4; Data 2015.09

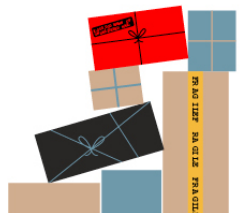
Copy the results to your clipboard using this button

Address Label

10 Eastern Street  
BRIGHTON  
BN2 1ER

Meta Data

UDPRN	2221407
Postcode	BN2 1ER
Delivery Point Suffix	1A
Type	Residential (Small)
Dataset	PAF
Address Key	25270207
Organisation Key	



Get started today for  
**just £20 a month**





# Get started today for just £20 a month

	First User	Additional User
Address Finder	£260	£185
Address Manager	£485	£235

(without MR & NYB)	First User	Additional User
Address Finder	£235	£160
Address Manager	£460	£210



# Try UK Addresses now for free

- **Download the product now and try it for free**
  - **No strings, no contract, no commitment**
  - No time limit on the trial
  - Fully functioning version of Address Manager, including Multiple Residence & Not Yet Built and Export
- Here's a link to **download** your trial
  - Just click this [\[link\]](#)
  - Once you've downloaded and installed, launch the product and click on 'continue in trial mode' to begin



# We're here to help

Contact our dedicated customer services team to find out more on:

- 📞 0845 606 6854 (Option 3)
- ✉ [ukaddresses@royalmail.com](mailto:ukaddresses@royalmail.com)

...or visit

[www.poweredbypaf.com/uk-addresses](http://www.poweredbypaf.com/uk-addresses)



**Thank you for taking the time to find out  
about Royal Mail's UK Addresses address  
management software product**

